

IPM ESSEN 2023

The world's leading horticultural trade fair

24.- 27. January 2023



SETUP/DISMANTLING

SITE MEASURING colour : white

SETUP Tuesday, 17.01.2023 - Monday, 23.01.2023

17.-23.01. = from 7 a.m. to 8 p.m., 23.01. = from 7 a.m. to 4 p.m., remaining work within the stand area until 10 p.m.

DISMANTLING Friday, 23.01.2023 from 5 p.m. within the stand area, access by vehicles to the site from 6:15 p.m. with access slip and with deposit!

Dismantling nonstop till 30.01.2023, 16:00 p.m.

END OF DISMANTLING Monday, 30.01.2023, 4 p.m.

Contact

York Lübbers

Telephone: +49 (0)201 72 44-269

Email: york.luebbers@messe-essen.de

LOGISTICS

Please note! Deposit of € 100 mandatory when entering the fairground with vehicles!

Preordered Access Slips for the evening dismantling will be delivered to your stand during the event or deposited on car park P2 as ordered.

Contact

York Lübbers

Telephone: +49 (0)201 72 44-269

Email: york.luebbers@messe-essen.de

SECURITY/STAND PARTY

While the trade fair is on, exhibitors are **permitted to be on the trade fair site** one hour before the opening and one hour after closing. Appropriate authorisation is required outside of opening times.

Evening setup/dismantling extension €194,30 per stand

Night-time setup/dismantling €532,80 per stand

Contact

Michael Masuhr

Telephone: +49 (0)201 72 44-270

Email: michael.masuhr@messe-essen.de

WASTE

For any **waste** that is not reported or is left behind **in the halls**, an **increased fee** of €200/m³ or €3/m² for carpeted floors will be levied.

Order deadline for services

Orders after expiry of the order deadline

Deadline: 12.12.2022

From 13.12.2022 – 20 % surcharge

From 17.01.2022 – 35 % surcharge

STAND CONSTRUCTION PERMIT

The **stand construction permit form** must be submitted at least **6 weeks prior to the start of setup**. Further information on the stand construction permit is available in section 4 of the Technical Guidelines.

Contact

Jens Großkreuz

Telephone: +49 (0)201 72 44-475

Email: jens.grosskreuz@messe-essen.de

EXHIBITOR SERVICE ORDER FORMS

Contact

Michael Schäfer

Telephone: +49 (0)201 72 44-769

Email: michael.schaefer@messe-essen.de

Please remember authorisation for your stand constructor!

ADVERTISING

ORDER DEADLINE 13.01.2023

Letter labels

Poster

Visitor brochures

Invitation cards for customer

Contact

Michael Schäfer

Telephone: +49 (0)201 72 44-769

Email: michael.schaefer@messe-essen.de